



———— Purpose with Integrity ————

2019 Fees and Charges

Student Term Dates

TERM	FIRST DAY	LAST DAY
1	Monday 4 February	Friday 12 April
2	Tuesday 30 April	Friday 5 July
3	Tuesday 23 July	Friday 27 September
4	Tuesday 15 October	Wednesday 11 December

Tuesday 4 June is also a holiday for students, this is the day after the WA Day Public Holiday.

FEES AND LEVIES

Application Fee (non refundable, per student)	\$50
Enrolment Fee (one time per family, non refundable) An enrolment fee is applicable when your first child is offered a place at the College. <ul style="list-style-type: none"> The enrolment fee is a commitment to the College of accepting a position for your student. It is important to note that should you accept a place for your child by payment of the Enrolment Fee and subsequently your child does not commence at Living Waters, the Enrolment Fee will be retained in full to cover the costs associated with the enrolment process. 	\$500

Tuition Fees

It is a firm policy of the College that fees be kept as low as possible. College fees are set annually by the College Board after budgeting for the year's total income and costs.

This annual fee is divided by four so parents can have the convenience of making payment instalments at the start of each term. Therefore, the fee to be paid for each term is not that term's fee but is rather a 25% instalment payment towards the annual fee. This is particularly pertinent in Year 12 when school attendance ends early in term 4 but fees are extended into term 4 to allow an extra term to finalise the annual account.

Fees and charges are subject to alteration from time to time as decided by the College Board.

2019 Tuition Fees

A large percentage of the College's costs are covered by government grants. The fees charged to families go towards the many costs incurred in the operation of the College, including: teacher's and support staff salaries, teaching expenses (including materials, resources and some excursions), insurances, building and grounds maintenance, finance costs, and other overheads. We endeavour to keep these fees to a minimum for our families, whilst still allowing us to cover essential operating costs.

We have separate levies to assist with the cost of some other specific items such as camps, swimming lessons, one-to-one IT device support, infrastructure, etc. Individual music lessons are paid direct to private tutors.

Withdrawal Notice Period

Termination of Enrolment: Parent(s)/Guardian(s) may terminate enrolment at any time, however, one full term's notice is required in writing to the Principal. When less than one full term's notice is given, one quarter of the annual tuition fee will be payable in lieu of notice. Any discounts that may have applied to the enrolment will be rescinded and the full amount will be payable. The Principal has discretion to waive/vary this fee should exceptional circumstances prevent a term's notice being given.

TUITION FEES		
Year Group	Payable (per term)	Total (per annum)
Kindergarten	\$637.50	\$2550 (3 days)
Pre-primary	\$887.50	\$3550
Year 1 to Year 5	\$1077.50	\$4310
Year 6	\$1125.00	\$4500
Year 7	\$1427.50	\$5710
Years 8 & 9	\$1585.00	\$6340
Years 10, 11 & 12	\$1625.00	\$6500

SCHOOL LEVIES		
Year Group	Payable (per term)	Total (per annum)
Kindergarten	\$47.50	\$190
Pre-primary	\$75.00	\$300
Year 1 to Year 5	\$87.50	\$350
Years 6 & 7	\$110.00	\$440
Years 8 & 9	\$137.50	\$550
Years 10, 11 & 12	\$180.00	\$720
Year 10 Science Resource Levy	\$36.50 (Term 1)	\$36.50
Years 11 & 12 Outdoor Education (Subject Levy)	\$62.50	\$250
Information Technology Levy (1 to 1 device support and infrastructure)		
Years 6 to 12	\$40.00	\$160

DISCOUNTS

A 20% discount is offered for a second child, 30% for a third child and 40% for fourth and subsequent children.

A 4% discount on annual tuition fees is offered if the whole year's fee is paid in the first two weeks of term 1.

Swimming Fee

A swimming fee of \$90 applies from Pre-primary through to Year 6 to cover the costs associated with the lessons.

Locker Hire Fee

An annual fee of \$20 is chargeable for the upkeep of lockers for students in Years 7 to 12. Included in this charge is the provision of a combination lock at Year 7 or upon joining the College.

Camps

Participation in school camps is a compulsory part of the College programme. Anticipated costs are listed below. Every effort is made to keep camp costs as low as possible. All camps include overnight stays. Year groups that are scheduled to go on camps are as follows:

Year 4 Camp	\$110.00
Years 6 & 8 Camps	\$270.00
Year 11 Leadership Camp & Year 12 Retreat	\$250.00

Book Hire Fee

A text book hire system is in place at Living Waters Lutheran College for our Secondary students. An annual book hire fee of \$160 is applicable to Years 7 to 12 only (billed in term 1 each year). As the cost of purchasing text books can be up to \$600 per year, this system can represent significant savings to parents.

OTHER COMPULSORY CHARGES

Stationery and Student Workbooks

Stationery requirements for students are sent home to parents at the end of each year for the following year. Our current supplier is Campion Education (08 6240 2778). Parents have the option of purchasing from Campion or buying identical items from other suppliers as desired. The College keeps a small range of stationery items. Students lacking a necessary minor item will have it supplied to them and notification will be sent home prior to adding the item's cost to the family fee account.

School Uniforms

Wearing of the correct school uniform is mandatory for all students. Uniforms can only be purchased at the uniform shop and must be paid for at time of purchase.

Maintenance Levy

A compulsory annual Maintenance Levy of \$300 applies per family. This levy goes towards the cost of maintenance and improvement of school facilities and is charged at \$75.00 per term.

NON COMPULSORY CHARGES

Bus Services

The College currently has contract bus services available to service outlying areas (Baldivis, Secret Harbour, Mandurah). Places on the buses are subject to availability. This service is complimentary. To apply for a bus pass, please contact the College office.

College Yearbook

Families will be charged in term 4 for one copy of the College yearbook. The yearbook is supplied to each family at the beginning of the following year. Additional copies may be purchased from the College.

Extracurricular Activities

Students may have opportunities to be involved in a variety of extracurricular activities including College sporting teams and Pedal Prix. Parents will be advised of the costs associated with such activities.

Special and End of Year Functions

From time to time students have the opportunity to attend special functions which are arranged by the school, but not a part of a school learning programme. These include events such as the Senior School Formal, Year 9 ROSTIA, end of year excursions etc. Meeting the cost associated with special functions is a parental responsibility.

Interstate and Overseas Trips

Opportunities may arise for students to travel interstate or overseas from time to time (Pedal Prix, Japan Trip, Canberra Trip). The cost of these trips is a parental responsibility.

Individual Music Tuition

Music tuition may be offered by private tutors who use the facilities of the College. Payment for individual music tuition is made directly to the tutor by personal arrangement.

OTHER INFORMATION

Parents and Friends Association (P&F)

Upon enrolment parents automatically become members of the P&F Association. Meetings are held each term and all parents are encouraged to attend and support the Association. A non-compulsory fundraising levy of \$10 per term per family is added to College accounts. The College encourages families to contribute to the P&F by paying this levy. Some fundraising by the P&F Association does still occur but is generally identified to support specific projects.

OTHER INFORMATION

Term Dates

Term dates are set out on the front page. Formal schooling for Year 12 students ceases during term 4 week 2. Students will continue to have access to staff and resources for advice and study until the end of the school year.

Fee Assistance Scheme

As a caring Christian school, Living Waters Lutheran College recognises that some families may struggle to pay their full school fees from time to time. There are many reasons for this, including redundancy, illness, relationship breakdown and so on. To assist families through difficult times, we offer a Fee Assistance Scheme.

All applications for Fee Assistance must be made using an application form, which is available from the College Bursar. All applications are confidential to the Finance Office and College Executive.

Depending on the particular circumstances of a family, the College may offer additional time to pay an existing balance, or a percentage remission (discount) off of the current year's fees. In some circumstances a (dollar value) Principal's Bursary may be offered. The most important thing to remember if you are having trouble with fees is to talk to us. We will always try to help every family. If you need any help at all, please call the College Bursar, Diane Hawley on 08 9593 9508.

College Banking

The College offers students and their parents an opportunity to bank with the Lutheran Laypersons League (LLL). The LLL offers a variety of accounts to members at a rate of 2.25% interest. There is no cost to open an account and there are currently no fees or charges. Student banking currently takes place every Tuesday. Further information on student or personal banking is available from the College office or the Bursar or by visiting the website at www.lll.org.au.

Insurance

Adequate health cover, ambulance cover and insurance is highly recommended. The College does not accept responsibility for loss or damage to personal property, or bodily injury or property damage incurred by students. All students are covered against accidental injury under the Student Accident Insurance Plan. Full details are available from the Bursar.

Government Assistance

Eligible parents are invited to contact the Bursar for more information about the Secondary Assistance Scheme and Clothing Allowance Scheme.

FEE PAYMENT OPTIONS

As we are a low fee independent school, Living Waters Lutheran College relies on the timely payment of school fees. Therefore, we try to make available as many convenient ways to pay as we can, to give parents choice and to find a method that suits them best.

The fees we charge are annual fees, but are added to family fee accounts in termly instalments to assist families with their cashflow. Further to this, we offer a variety of options for the timing of the payment of fees, as follows:

Option 1:	An annual payment in advance by 15th February 2019. This option attracts a discount of 4% off of tuition fees only (i.e. not levies etc.) after any other discounts (sibling, scholarship) have been applied. Payment can be made using a variety of methods, see below for details.
Option 2:	Weekly, fortnightly or monthly payments according to an agreed payment plan. Payment can be made using a variety of methods, including bank direct debit and credit or debit card recurring payments, see below for details.
Option 3	Termly payment within 14 days of termly statement. Termly statements are sent out to families at the start of each term, after the new termly instalment of fees has been added to the account. This happens in February, May, July and October. Payment can be made using a variety of methods, see below for details.

FEE PAYMENT METHODS

Payment may be made by cash, cheque or EFTPOS (Visa or MasterCard) in person at the College offices. EFTPOS payments can also be made by telephone on 9593 1211 (please have payment and card details ready) and online at <https://pay.schooleasypay.com.au/living>.

Direct Debit and automatic recurring credit or debit card payments can be arranged by completing an application form available through the College office or online at <https://pay.schooleasypay.com.au/living>. This allows families to spread the cost across the year, instead of having to meet termly payment deadlines and this is the College's preferred method of payment for fee accounts. The College does not accept BPay payments.

Internet Electronic Funds Transfer through your own internet banking facility may also be convenient. When using this method, you should always quote your account reference shown on your statement, the student's name and any other relevant details. The College's bank details are as follows:

Bank:	Westpac Bank, Level 3, 25 Cantonment Street Fremantle WA 6160
Name of Account:	Living Waters Lutheran College Inc.
Account Details:	BSB: 036-306 Account Number: 462931